STAFF SELECTION COMMISSION
(SOUTHERN REGION)
RESULT OF SELECTION POST

RECRUITMENT TO THE POST OF ADMINISTRATIVE ASSISTANT/ JUNIOR ASSISTANT IN NATIONAL INSTITUTE OF DISASTER MANAGEMENT, MINISTRY OF HOME AFFAIRS, NEW DELHI

Advt.No.	:	Phase-XII/2024/Selection Posts
Post	:	ADMINISTRATIVE ASSISTANT/ JUNIOR ASSISTANT – Post Code No.SR12024
Office	:	NATIONAL INSTITUTE OF DISASTER MANAGEMENT, MINISTRY OF HOME AFFAIRS, NEW DELHI
Pay Matrix	:	Rs.35,400- 1,12,400/- (Level 6)
Vacancies	:	UR -1
EQ:	:	Graduate in any discipline from a recognised University or Institute with three years of experience in office administration/ accounts in any Government Department or autonomous body or Institution funded by the Central or the State Government.

30 (Thirty) candidates were shortlisted for next stage of scrutiny for the post of Administrative Assistant/ Junior Assistant (Post Code No.SR12024) on the basis of the results of Computer Based Examination of Phase XII/2024/Selection Posts as per Result Write-up of the said Examination issued by Commission vide F.No.HQ-RHQ015/1/2024-RHQ dated 30.08.2024. Out of the same, 24 (Twenty Four) candidates had uploaded soft copy of documents through web portal within the stipulated date i.e 24.09.2024 (23:00 hrs). In accordance with Para 19.10 of the Recruitment Notice of Phase XII/2024/Selection posts, the soft copies of documents submitted by the candidates along with Online Application in respect of above post category were forwarded to the User Department for scrutinizing at their end.

2. On the basis of Preliminary Scrutiny Report received from the User Department the Tentative list of Accepted and Rejected candidate(s) for the said post was published on the website of SSC (SR) on 20.09.2025. The tentatively rejected candidates were given 10 days time to represent their grievance(s) to SSC (SR) through email by 30.09.2025 (5.00 PM).

3. Representation in respect of one candidate was forwarded to User Department for re-examination and based on the Final Scrutiny Report received from User Department all the 30 candidates were placed in the 'List of Finally Rejected Candidates' and 'Nil' candidates were placed in the 'List of Provisionally Accepted Candidates. These lists were uploaded in SSC (SR) website on 15.05.2026 and no candidate had been shortlisted for Document Verification for the said post.

4. In view of the above, eligible candidates are not available for the post of Administrative Assistant/ Junior Assistant (Post Code SR12024) in respect of 01 UR vacancy due to candidates not found eligible in the scrutiny.

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Note :-

Marks of all the other candidates who had appeared in the Computer Based Examination for the said post shall be made available on the website of the Commission only after completion of entire results of all categories of posts advertised under Phase XII/2024/Selection Posts Examination.