F.N. PP001/14/2024-PP (e- 10280)
Government of India
Ministry of Personnel, Public Grievances & Pensions,
Department of Personnel and Training,
Staff Selection Commission

Block No. 12, CGO Complex,
Lodhi Road, New Delhi 110003

IMPORTANT NOTICE
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Subject: - Resumption of "Own Scribe" facility for PwBD candidates with additional conditions - reg.

This is in continuation of the Commission's Important Notice of even number dated 03.09.2025. That notice, issued in accordance with the Department of Empowerment of Persons with Disabilities (DEPwD) OM dated 01.08.2025, informed that the provision of 'OWN SCRIBE' would be done away with and that scribes would only be provided by the Commission.

2. The DEPwD has now issued a clarification vide Office Memorandum F. No. P-13013/75/2023-Policy-DD-III dated 10.09.2025. This clarification states that all competitive public examinations notified on or before 31st December, 2025, may be conducted as per the system in vogue before the issuance of the 01.08.2025 guidelines.

3. In compliance with the aforesaid DEPwD clarification dated 10.09.2025, the Commission has decided to resume the facility of 'OWN SCRIBE' for eligible PwBD candidates. This decision holds in abeyance the provisions of Para 3 of the SSC Notice dated 03.09.2025 for all examinations notified on or before 31.12.2025.

4. To ensure the credibility and fairness of the examination process, the resumed 'OWN SCRIBE' facility will be subject to the following new mandatory conditions, in addition to the existing eligibility criteria for scribes as per the earlier guidelines:

(i) AGE RESTRICTION: The 'Own Scribe' brought by the candidate must meet specific age requirements. The age of the scribe shall correspond appropriately to the educational qualification required.

For instance, if the scribe is required to be a matriculate, his/her age should normally not be above 20 years. Similarly, for higher qualifications, the scribe’s age should reasonably match the expected age of attaining such qualification such as given under:

Matric Level Examination : 20 Yrs
10+2 Level Examination : 20Yrs
Graduate Level Examination : 22 Yrs

(ii) AADHAAR AUTHENTICATION MANDATORY: Every scribe proposed by the candidate under the Own Scribe Facility shall mandatorily undergo Aadhaar-based authentication at the time of examination. Failure to authenticate through Aadhaar will render the

scribe ineligible, and the candidate shall either opt for a scribe provided by the Commission or forego the facility.

5. All other terms and conditions related to the facility of scribes for PwBD candidates will be as per the Commission's Scribe Procedure Notice dated 25.10.2024 which is in accordance with DEPwD guidelines dated 29.08.2018 and 10.08.2022, as applicable.

Date: 04.11.2025

Under Secretary
SSC (HQ)