

Staff Selection Commission
Southern Region, Chennai

Disclosure of Information under Section 4 (b) of Right to Information Act, 2005

Section/ Sub- Section	Subject	Details
4 (i)	Particulars of its Organization, Function and Duties	<p>The Staff Selection Commission has its Head Quarters in New Delhi and there are Nine Regional Offices functioning at Allahabad, Bengaluru, Chennai, Guwahati, Kolkata, Mumbai, New Delhi, Chandigarh and Raipur. Each Regional Office is headed by a Regional Director. SSC (SR) is headed by Regional Director.</p> <p>The functions of the Staff Selection Commission as per Resolution No.39018/1/98-Estt(B) dated 21.05.1999 and its subsequent amendments vide Resolution No.24012/8-A/2003-Estt(B) dated 13th November, 2013, 29th September, 2005, 14th January, 2011 and 24th July, 2002 are as under:-</p> <ol style="list-style-type: none"> 1. To make recruitment to Group "C" (Non-Technical) and Group "B"(Gazetted & Non-Gazetted) posts in various Ministries/Departments under Govt. of India and their Attached and Subordinate Offices up to Level 8 of Pay Matrix in the 7th CPC (Grade Pay of Rs.4800/- in the 6th CPC) except those posts which are specifically exempt from the purview of the Staff Selection Commission. 2. To conduct examinations for recruitment to the posts within its purview. The examinations would be held as far as possible at different centres and successful candidates posted to the extent possible, to their home State/Region 3. In particular, to conduct All India Open Competitive Examinations in a year, viz.:- <ol style="list-style-type: none"> (i) Combined Graduate Level Examination (ii) Combined Higher Secondary (10+2) Level Examination. (iii) Junior Engineers (Civil, Mechanical, Electrical, Quantity Surveying & Contract) Examination. (iv) Sub inspectors in Delhi Police, CAPFs & Assistant Sub Inspectors in CISF Examination. (v) Junior Hindi Translator, Junior Translator, Senior Hindi Translator and Hindi Pradhyapak and Central Secretariat Official Language Service Examination. (vi) Multi Tasking (Non-Technical) Staff Examination and (vii) Stenographers' Grade 'C' & 'D' Examination 4. The Commission conducts three Limited Departmental Competitive Examinations in a year for promotion from: <ol style="list-style-type: none"> (i) Multi-Tasking Staff (MTS) to Lower Division Clerk (LDC) Grade, (ii) Lower Division Clerk (LDC) to Upper Division Clerk (UDC) Grade, and (iii) Stenographer Grade 'D' to Stenographer Grade 'C'.

		<p>5. The Commission also makes Recruitment to Selection Posts i.e. isolated posts in different Ministries / Departments and Attached and Subordinate Offices of the Government of India, which are not covered by the All India Open Competitive Examinations and have essential qualifications specific to the job requirement. These posts were earlier filled through interviews only. As interviews for lower level posts have been dispensed with by the Government of India w.e.f. 01.01.2016, the said posts are now being filled through Computer Based Examinations, conducted in the format of Objective Type Multiple Choice Questions.</p> <p>6. In addition to the above, the Commission also conducts non-mandated examinations on the specific directions of the Government of India.</p> <p>7. The Commission also conducts Annual Typing / Stenography Test for serving Government employees for the purpose of their confirmation / release of increment or any other specific requirement.</p> <p>8. The Commission performs such other functions as may be entrusted to it by the Central Govt. from time to time.</p>
4 (ii)	Powers and Duties of its Officer and Employees	<p>Work Allocation:-</p> <p>Regional Director is over all in charge of supervision and also to ensure that the office is functioning as per the duties assigned to it.</p> <p>The allocation of work among Officers and its employees is at <u>Annexure-I.</u></p>
4 (iii)	Procedure followed in Decision Making Process	<p>The hierarchy and the channel of submission for discharging of duties and responsibilities in this SSC (SR) is as under:-</p> <p>Dealing Assistant → Assistant Director → Deputy Director/ → Regional Director.</p> <p>(Flow chart at Annexure-II)</p>
4 (iv)	Norms for Discharge of Functions	<p>(i) Vision and Mission statement of SSC</p> <ul style="list-style-type: none"> (a) To select suitable candidates for the Government in an objective and transparent manner at the Group 'B' (Gazetted & Non- Gazetted) and Group 'C' (Non-Technical) levels. (b) To develop recruitment processes which will enable recruitment of manpower conducive for good governance. (c) To ensure total objectivity and impartiality in recruitment of personnel for the Government. (d) To provide suitable and adequate manpower in time to the User Ministries/Departments. (e) To assure the job applicants total satisfaction through zero error tolerance, timely results and immediate nomination. <p>(ii) Details of Business Transacted by SSC</p> <ul style="list-style-type: none"> (a) Recruitment of Group 'B' (Gazetted) post of Assistant Audit Officer in the Grade Pay of Rs. 4800/- in the Offices of C&AG of India. (b) Recruitment of Group 'B' (Non-Gazetted) posts upto Grade pay of Rs. 4800/- under Government of India and their attached and subordinate offices through All India Open Competitive Examinations.

		<p>(c) Recruitment of Group 'C' Non-Technical posts under Government of India and their Attached and Subordinate Offices.</p> <p>(d) Conduct of Limited Departmental Examinations as entrusted by the Government.</p> <p>(e) Recruitment of certain posts under Government of India by Selection.</p> <p>(f) In addition to the mandated All India Competitive examinations, the Commission also conducts non-mandated examinations on the specific directions of the Government of India.</p> <p>(g) To process results of Selection Post Recruitment advertised by this Region.</p> <p>(iii) Details of 'Citizens' or 'Clients'</p> <p>All the candidates appearing for examinations conducted by Staff Selection Commission are 'Citizens' and User Departments are 'clients'.</p> <p>(iv) Statement of services including standards, quality, time frame etc. provided to each Citizen / Client group separately and how / where to get the services</p> <p>In order to make the examination system more user/client friendly, the Commission periodically reviews the same and introduces reforms. Some of the following initiatives taken by the Commission in this regard:-</p> <p>a) Introduction of online application System.</p> <p>b) Introduction of on-line collection of vacancies from User Departments.</p> <p>c) After implementation of the Mission Mode recruitment for filling up various vacancies in the Commission, User Departments have been mandated to conduct Document Verification/ further Appointment formalities of the candidates shortlisted in the final result of the Examinations. (As per existing procedure)</p> <p>(d) Introduction of online RTI Portal. This has resulted inefficient handling of RTI applications besides reducing paper work and considerable saving of time.</p> <p>(v) Details of Grievance Redressal Mechanism and how to access it</p> <p>Government has introduced a programme on disposal of online public grievances under Centralized Public Grievance Redress and Monitoring System (CPGRAMS) through CPGRAMS. The public grievances in the form of petitions / representations received from the Candidates / General Public under CPGRAMS through DOPT are being redressed online in a time-bound manner by the concerned officers of the Commission. This has resulted in quick disposal of grievances and effective monitoring.</p>
4 (v)	Rules, Regulations, Instructions Manual and Records for Discharging Functions	<p>Rules/ Regulations/ Instructions for discharging functions</p> <p>Staff Selection Commission follows the rules, regulations, instructions issued by the Government of India and also instructions/guidelines issued by the Commission from time to time.</p> <p>Manual / Handbook</p> <p>The 'Handbook of Procedures', 'Manual for Centre Supervisor' and similar manuals of the Staff Selection Commission are organizational workplace policies, basic rules and procedures providing a roadmap for day-to-day operations/ conduct of examinations in compliance with laid</p>

		<p>down laws and regulations, containing guidance for decision-making and streamline internal processes, activities with solutions of concept and important operative tasks, in order to ensure that the organization act predictably and responsibly, which are not meant for the general public. These are handy tools for carrying out the functions and activities of the Commission uniformly by different Officers at HQrs and in the Regional/ Sub-Regional Offices and to enable them to work towards achieving the objectives of the Commission.</p> <p>In view of the nature of confidentiality and proprietary information, the Manuals, Handbooks of the Commission related to conduct of examinations are not to be disclosed to anyone other than authorized officers/ Persons. However, all other relevant disclosable information are advertised/ published on various public media and/ or made available to the general public on the public domain.</p> <p>Transfer policy and transfer Orders</p> <p>Transfer Policy and Orders are issued by DoP&T and the same is followed by the Commission.</p>
4 (vi)	Categories of Documents held by the authority under its control	<p>Administration / Establishment, General Administration & Budget and Accounts</p> <ul style="list-style-type: none"> (i) Files pertaining to tender process for procurement of goods and services for Commission's HQ. (ii) Records of purchase of Stationary items. (iii) Records of purchase and maintenance of ACs, Furniture etc. (iv) Records of Printing of Manuals/ formal letter heads etc. (v) Records of Procurement and maintenance of computers/ printers/ telephone instruments/ Staff Car etc. (vi) Records of Payment/Reimbursement of telephone bills, etc. (vii) Records of outsourcing of manpower for cleanliness; outsourcing of photocopying services etc. (viii) Files relating to disposal of old/obsolete/unserviceable items. (ix) Payment in respect of BNPL Bills. (x) Personal Claim relating to LTC/TA/CEA etc. of all Officers/Staff of SSC (SR). (xi) Medical claim reimbursement of all Officers & Staff of SSC (SR). (xii) Records of Service Books/ Personal Files in r/o MTS, LDCs, UDCs, Assistant Section Officers, Steno Gr. 'D' and Steno Gr. 'C', SOs, Group 'A' Officers of SSC (SR) and also in respect of Jr. Hindi Translators. (xiii) Telephone Directory of the Officers of SSC (SR) of the Level of Under Secretary and above. (xiv) List of Officers/Officials of SSC (SR) of the level of Section Officers/Equivalent and above. (xv) Organization Chart of SSC (SR). (xvi) Records of Final Result of various All India Open Competitive Examinations. (xvii) Records maintained as per the Retention Schedule in SSC (SR). <p>Selection Posts</p> <ul style="list-style-type: none"> (i) Files relating to scrutiny of requisition proforma received from various User Departments for Recruitment to Selection Posts. (ii) Records of Notices for Selection Posts. (iii) Files relating to conduct of Document Verification for Selection Posts. (iv) Nomination of candidates to User Departments on the basis of final

		<p>results of Selection Posts.</p> <p>Nomination and Vacancy Collection</p> <ul style="list-style-type: none"> (i) Files relating to scrutiny of requisition proforma received from various User Departments for Recruitment to the post of Multi-Tasking (Non-Technical) Examination. (ii) Nomination of candidates to User Departments on the basis of final results of various open Examinations. (iii) Collection and compilation of State-wise/Category-wise vacancies for Recruitment to the post of Multi-Tasking (Non-Technical Examination). <p>Court Case</p> <ul style="list-style-type: none"> (i) Files relating to individual Court Case arising out of various open Examinations of the Commission including Recruitment of Constables (GD) Examination. <p>Document Verification and Skill Test</p> <ul style="list-style-type: none"> (i) Files relating to conduct of Document Verification & Skill Test for various Open Examination of Commission. <p>Records of vacancy position and Recruitment Notices from the year 2012 till commencement of online vacancy collection by HQrs. in respect of the following Examinations (to check record retention schedule):-</p> <ul style="list-style-type: none"> (i) Stenographer Grade 'C' & 'D' Examination. (ii) Junior Engineers (Civil, Electrical, Mechanical and Quantity Surveying & Contract) Examination. (iii) Combined recruitment of Sub-Inspector in Delhi Police, CAPFs and Assistant Sub-Inspector in CISF Examination. (iv) Combined Recruitment of Junior Hindi Translators, Junior Translator, Senior Hindi Translators and Hindi Pradhyapak Examination. (v) Inward/ Outward Dak Records of SSC (SR). (vi) Records of Speed and Ordinary Post. (vii) Records of Speed Post Bills. <p>Post Examination records of the following Exam are held</p> <ul style="list-style-type: none"> (i) Combined Graduate Level. (ii) Combined Higher Secondary Level. (iii) JHT/SHT Examination. (iv) Junior Engineer Examination. (v) Delhi Police (SI) Exam. (vi) Stenographer Grade 'C' & 'D' Exam. (vii) Prasar Bharti Exam. (viii) FCI Exam. (ix) Cabinet Sectt. Exam. (x) Delhi Police Constable (Executive). (xi) Scientific Assistant in IMD Exam. (xii) Constable (GD) Examination. (xiii) Central Armed Police Forces Examination. (xiv) MTS Examination (xv) Departmental Examinations. <p>RTI:-</p> <p>RTI Applications / Appeal Files and CIC orders.</p>
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4 (vii)	Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	Not applicable
4 (viii)	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority	<p>Composition of the Commission</p> <p>The Staff Selection Commission is headed by a Chairman of the rank of Secretary / Additional Secretary to the Government of India and is assisted by two Members of the rank of Joint Secretary to the Government of India. The Commission shall be serviced by a Secretariat headed by a Secretary, who will also be the Controller of Examination with other supporting officers and staff of the HQ and by a Regional Network of offices established at various locations.</p> <p>Headquarter</p> <p>The Staff Selection Commission has its Headquarter at New Delhi. All Examinations as well as administrative matters are submitted to the Chairman through two Members or Secretary as decided by Chairman. Besides, there are post(s) of one Director, four Deputy Secretaries, two Joint Directors, seventeen Under Secretaries, five Deputy Directors, one Finance & Budget Officer, one Assistant Director (OL), 29 Section Officers and more than 70 supporting officers / staff working at the Headquarters for discharging the duties and responsibilities of the Commission.</p> <p>Regional/Sub-Regional Offices</p> <p>For smooth conduct of examinations through a large network of examination centres/sub-centres situated in different parts of the country for the convenience of the candidates, the Commission has been provided with a Regional set-up. At present, there are Nine Regional Offices at Allahabad, Mumbai, Delhi, Kolkata, Guwahati, Chennai, Bangalore, Raipur and Chandigarh. Each Regional Office is headed by a Regional Director. The Commission may, with the approval of the Department of Personnel & Training, open more Regional/Sub-Regional Offices of the Commission at such other places, as it may consider necessary.</p>
4 (ix)	Telephone Directory	<p>SHRI RAGUL K, IAS Regional Director (Southern Region) Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 28275568; email id: ssc-sr@ssc.nic.in</p>

		<p>Shri Palravindran. K Deputy Director (Southern Region) Staff Selection Commission 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai-600 006 Phone (044) 28220605 email id: ssc-sr@ssc.nic.in</p> <p>Smt. M. Latha Deputy Director (Southern Region) Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 29862015; email id: ssc-sr@ssc.nic.in</p> <p>Shri. Mathiarasan R Deputy Director (Southern Region) Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 28251138; email id: ssc-sr@ssc.nic.in</p> <p>Shri Nesamani J Assistant Director Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 28251137; email id: ssc-sr@ssc.nic.in</p> <p>Smt.K.P. Dhanalakshmi Assistant Director Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 28251137; email id: ssc-sr@ssc.nic.in</p> <p>Shri Sri Harsha Parupudi Assistant Director Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 28251138; email id: ssc-sr@ssc.nic.in</p> <p>Smt Mahima Kumavat Assistant Director Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 28251138; email id: ssc-sr@ssc.nic.in</p>
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4 (x)	Monthly Remuneration of all the Employees	Monthly Remuneration of all the employees as on 31.08.2026 is Rs. 2242278 - as per data received from the concerned CPIO & DDO.
4 (xi)	Budget allocated, expenditure and reports on disbursements made etc.	BE 2026-27 Allocation is Rs.5.75 Crore. Expenditure Statement (upto 31.08.2026) is at (Annexure-III) .
4 (xii)	Manner of execution of subsidy Programmes	Not applicable
4 (xiii)	Particulars of recipients of concessions, permits of authorization granted by the public authority	Not applicable
4 (xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form	Not applicable
4 (xv)	Particulars of facilities available to citizen for obtaining information	Through SSC (SR) website i.e. sscsr.gov.in Helpline Number Staff Selection Commission (SR), 2 nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 28251139; Mobile: 09445195946

4 (xvi)	Name, Designation and other particulars of Public Information Officers	<p>Shri Sri Harsha Parupudi Assistant Director</p> <p>(Conduct of Exams, Establishment & HR related matters, Maintenance of debarred list & other candidate's related data, Helpdesk & Helpline operators)</p> <p>Phone: (044) 2825 1138 e-mail id: ssc-sr@ssc.nic.in</p> <p>Shri J. Nesamani Assistant Director</p> <p>(Conduct of Exams, Budget, Accounts and Audit, Court Cases and Legal matters, Exam Venue Audit).</p> <p>Phone: (044) 2825 1137 e-mail id: ssc-sr@ssc.nic.in</p> <p>Smt K P Dhanalakshmi Assistant Director</p> <p>(Conduct of Exams, General Administration, Network & IT related matters including website & e.office, Custodian of AC (CC) copies).Empanelling & training of CCOs</p> <p>Phone:(044)2825 1138 e-mail id: ssc-sr@ssc.nic.in</p> <p>Smt.Mahima Kumawat Assistant Director</p> <p>(Conduct of Exams, Vacancy collection of Selection post and MTS from 2026 exam onwards, Selection posts DV & Nomination, Implementation of Official Language Act).</p> <p>Phone: (044) 2825 1137 e-mail id: ssc-sr@ssc.nic.in</p> <p>Appellate Authority for Southern Region SHRI RAGUL K, IAS Regional Director (Southern Region) Staff Selection Commission, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006 Phone: (044) 2827 5568 , e-mail id: ssc-sr@ssc.nic.in</p>
Suo-motu disclosure under Section (xvii)	Foreign and domestic tours	<p>Foreign Tour</p> <p>Foreign Tour matter pertains to DoP&T.</p> <p>Domestic Tour</p> <p>Information on expenditure incurred under DTE Head towards visits of Officers of Staff Selection Commission (SR) for the period 2026-27 is at Annexure-IV.</p>

CAG & PAC and Internal Audit Paras	Number of Statutory Audit Paras and Internal Audit Paras Pending as on 30.04.2026 as under:- (i) Statutory Audit Paras - 2 (ii) Internal Audit Paras - 3
Final Organizational Chart	Placed at Annexure-V
Particulars of facilities available to citizen for obtaining information	<p>1. Website: www.ssccsr.gov.in</p> <p>All the details in respect of various exams conducted by SSC viz., Recruitment Notice/Advertisement, schedule of Examinations, Skill Test, Document Verification, Results, Nomination/Allocation, etc., can be viewed by the candidates easily in the website. The candidates can fill up applications through online and can also download e-Admission Certificates.</p> <p>2. Information Facilitation Counter</p> <p>Facilitation Counter has been set up with a view to make the RTI applicant(s) to get the desired information at the premise of the Staff Selection Commission (SR). The Facilitation Counter is situated at Staff Selection Commission (SR), 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006.</p> <p>3. Working Hours: 09:30 AM to 06:00 PM(except Saturdays and Sundays)</p>
Important Committees & Nodal Officer	<p>Nodal Officer for RTI and CPGRAMS and Selection Posts</p> <p>Smt. M. Latha, Deputy Director, 2nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai – 600 006.</p> <p>Internal Complaints Committee has been constituted to enquire into the complaints of Sexual Harassment of Women Employees of this Regional Office has been functioning since 15.05.2015 and the said Committee has been recently reconstituted on 05.08.2026. Effective awareness on the concept of sexual harassment of woman at work place has been created among the employees of this Regional Office at regular intervals for sensitizing them with provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013(Annexure VI).</p>
Information Related to Procurement	Goods and Services procured through GEM portal and as per GFR.
Annual Report of the Commission	Published by SSC (HQs.).
No. of Employees against whom Disciplinary action is proposed/ taken	<p>(i) Pending for Minor penalty or major penalty proceedings: <u>NIL</u></p> <p>(ii) Finalised for Minor penalty or major penalty proceedings: <u>NIL</u></p>
Information about publishing of tender through CPP portal and e-tender	NIL



File No. 1/10/2014-SR
Dated : 02/07/2026

भारत सरकार
कर्मचारी चयन आयोग (दक्षिण क्षेत्र)
कार्मिक, लोक शिकायत और पेंशन मंत्रालय,
दूसरी मंजिल, ई. वी. के. संपत बिल्डिंग,
कॉलेज रोड, चेन्नै-600006

Government of India
Staff Selection Commission (SR)
Ministry of Personnel, Public
Grievances & Pensions,
2nd Floor, EVK Sampath Building,
College Road, Chennai - 600 006.

In partial modification of the previous work distribution order dated 27.01.2026, the following shall be the work distribution among the Officers of SSC (SR).

Sl.No.	Name of the Official	Work allocation	Link Officer
1.	Sh. Palravindran. K (DD-PR) Deputy Director	Sections - 2, 3(a) & 3(b)	(DD-ML)
2.	Smt. M Latha (DD-ML) Deputy Director	Sections - 4, 3(c) & 3(d)	(DD-RM)
3.	Sh. R. Mathiarasan (DD-RM) Deputy Director	Section - 1	(DD-PR)
4.	Sh. J. Nesamani (AD-JN) Assistant Director	Section - 3	(AD-SHP)
5.	Smt. K.P. Dhanalakshmi (AD-KPD) Assistant Director	Section - 2	(AD-MK)
6.	Smt. Mahima Kumawat (AD-MK) Assistant Director	Section - 4	(AD-KPD)
7.	Sh. Sri Harsha Parupudi (AD-SHP) Assistant Director	Section - 1	(AD-JN)

All junior officials and staff members of SSC (SR) shall report to the concerned Assistant Director in charge of the respective sections.

(Ragul K)
Regional Director (SR)

Copy to all the Officers/Officials of SSC (SR), Chennai



File No. 1/10/2014-SR
Dated :27/01/2026

भारत सरकार
कर्मचारी चयन आयोग (दक्षिण क्षेत्र)
कार्मिक, लोक शिकायत और पेंशन मंत्रालय,
दूसरी मंजिल, ई. वी. के. संपत बिल्डिंग,
कॉलेज रोड, चेन्नै-600006

Government of India
Staff Selection Commission (SR)
Ministry of Personnel, Public
Grievances & Pensions,
2nd Floor, EVK Sampath Building,
College Road, Chennai - 600 006.

Work distribution in Staff Selection Commission, Southern Region

Sl.No.	Name of the Official	Work allocation	Link Officer
1.	Sh. Palravindran, K (DD-PR) Deputy Director	Sections 2 & 3	(DD-ML)
2.	Smt. M Latha (DD-ML) Deputy Director	Sections 1 & 4	(DD-PR)
3.	Sh. R Mathiarasan (AD -RM) Asst. Director	Section -1	(AD-JN)
4.	Sh. S. Deepak (AD- SD) Asst. Director	Section- 2	(AD-KPD)
5.	Sh. J Nesamani (AD-JN) Asst. Director	Section - 3	(AD-RM)
6.	Smt. K P Dhanalakshmi (AD-KPD) Asst. Director	Section - 4	(AD- SD)

Sectionwise work distribution is as follows:

Section 1

- (a) Conduct of exams dealt by C-1 Section of SSC HQRs
- (b) Establishment matters
- (c) Candidates related matters
- (d) Debarment Committee
- (e) Helpdesk/ Helpline operations

Section 2

- (a) Conduct of exams dealt by C-2 and C-5 Section of SSC HQRs
- (b) General Administration and House Keeping
- (c) Network and IT Related matters
- (d) Custodian of AC(CC)s
- (e) Empanelling and training of CCOs

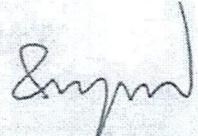
Section 3

- (a) Conduct of exams dealt by C-3 Section of SSC HQRs
- (b) Budget, Accounts and Audit
- (c) Court Cases and Legal Matters
- (d) Exam Venue Audits

Rg

Section 4

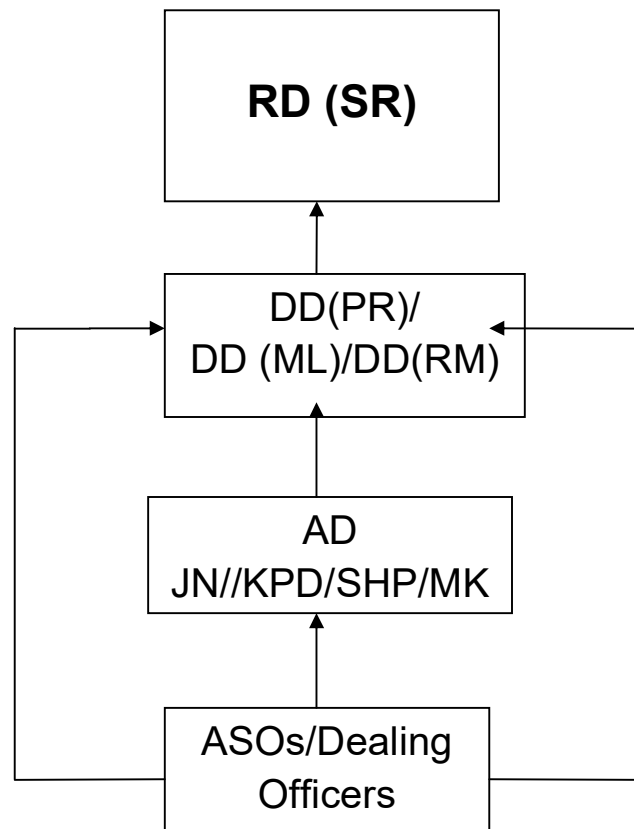
- (a) Conduct of exams dealt by C-4 Section of SSC HQRs
 - (b) Vacancy Collection of Selection posts and MTS exams
 - (c) Selection posts DV and Nomination
 - (d) Implementation of Official Language Act.
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- (i) This order supersedes all previous work arrangement orders.
 - (ii) Exam related works assigned to the four sections shall be effective from 2026 Calendar of exams.



(Ragul K)
Regional Director (SR)

Copy to all the Officers/Officials of SSC (SR), Chennai

STAFF SELECTION COMMISSION
(SOUTHERN REGION)
THE HIERARCHY OF CHANNEL OF SUBMISSION
(AS ON 06.10.2026)



Annexure-III

STAFF SELECTION COMMISSION (SOUTHERN REGION)

EXPENDITURE STATEMENT AS ON 31.08.2026

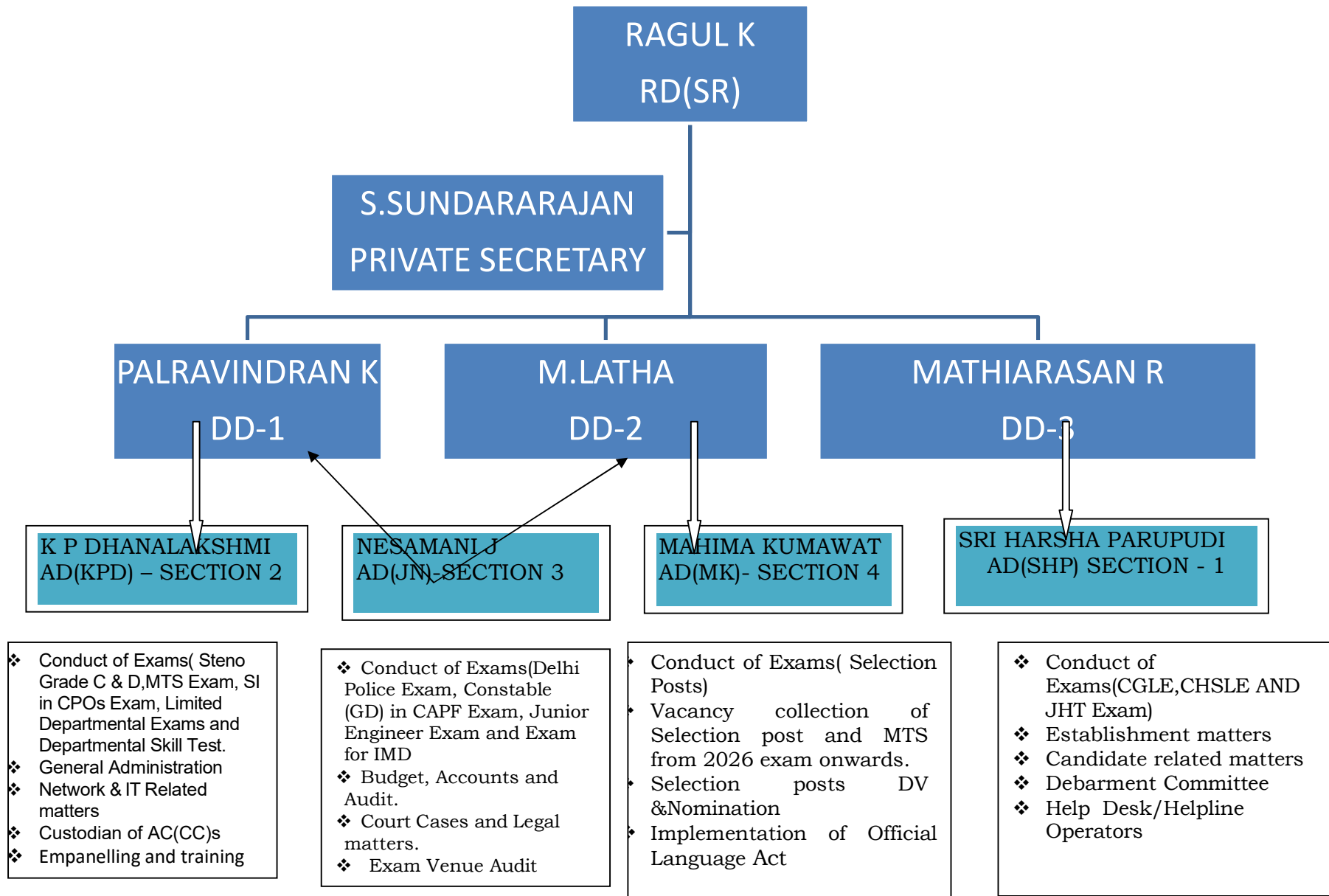
Account Head		Budget	Expenditure	Total funds Available
Head Descriptions	Head No.			
Salary	2051001030101015	1,56,00,000.00	67,77,066.00	88,22,934.00
Rewards	2051001030101055	1,50,000.00	0.00	1,50,000.00
Medical	2051001030101065	3,00,000.00	2,75,474.00	24,526.00
Allowances	2051001030101075	1,44,00,000.00	66,28,341.00	77,71,659.00
LTC	2051001030101085	1,50,000.00	48,891.00	1,01,109.00
TE	2051001030101095	1,00,000.00	12,000.00	88,000.00
DTE	2051001030101115	6,00,000.00	1,98,226.00	4,01,774.00
OE	2051001030101135	18,00,000.00	3,57,310.00	14,42,690.00
RRT	2051001030101145	22,65,000.00	3,35,595.00	19,29,405.00
Digital Equipment	2051001030101195	3,00,000.00	1,22,438.00	1,77,562.00
Fuel & Lubricants	2051001030101245	75,000.00	0.00	75,000.00
Adv. & Publicity	2051001030101265	80,000.00	79,104.00	896.00
Minor Civil & Elec. Work	2051001030101275	42,50,000.00	42,50,000.00	0
P.S.	2051001030101285	1,70,00,000.00	38,50,035.00	1,31,49,965.00
Repair & Maintenance	2051001030101295	75,000.00	16,222.00	58,778.00
ORE	2051001030101495	42,500.00	29,875.00	12,625.00
SAP-OE	2051001030196135	57,000.00	29,468.00	27,532.00
ICT	4075000010125715	2,97,000.00	0.00	2,97,000.00
OFA	4075000010125775	17,000.00	0.00	17,000.00
		5,75,58,500.00	2,30,10,045.00	3,45,48,455.00

ANNEXURE IV

Expenditures incurred under the Head DTE for the FY 2026-27 (upto 31.08.2026)			
Sl. No.	Name and Designation (Sh/Smt.)	Particulars	Amount
1	Sh. Rambir, DEO	Incurred for attending TOLIC meeting in Chennai.	235
2	K. Ragul, RD	Air Travel Charges in connection with Regional Directors' conferecne held at Dehradun (Chennai-Delhi-Dehradun and back)	27704
3	K. Ragul, RD (SR)	Incurred in connection with meeting at SSC HQrs..	8410
4	N K Raghupathy, Chairman (SSC) (Retd.)	Incurred for attending a court case in Kolkata (including air fare from Chennai to Kolkata and back)	18283
			54632

STAFF SELECTION COMMISSION (SOUTHERN REGION)

ORGANISATIONAL CHART AS ON 01.08.2026



No. A-A.37019/1/2026-SR [Comp No. 15075]
 Government of India
 Department of Personnel & Training
 Staff Selection Commission
 (Southern Region)

o/c

E.V.K. Sampath Building,
 2nd Floor, College, Road,
 Chennai - 600 006.

Dated: 05-08-2026

OFFICE ORDER

It has been decided with the approval of competent authority to reconstitute the Internal Complaints Committee (ICC) for prevention of Sexual Harassment at workplace in this Office under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act), as under:

- | | |
|--|-------------|
| i. Smt M.Latha, Deputy Director | Chairperson |
| ii. Smt K P Dhanalakshmi, Assistant Director | Member |
| iii. Shri Sri Harsha Parupudi, Assistant Director | Member |
| iv. Ms Rajini L, Young Women's Christian Association of Madras | Member(NGO) |

2. The Committee will function in terms of DoP&T's guidelines contained in O.M. No. 11013/2/2014-Estt.A(III) dated 02.02.2015 as revised from time to time. The Committee will have tenure of three years from the date of issue of this order or until further orders.

3. It has also been decided with the approval of competent authority that Smt. M. Latha, Deputy Director, being the Chairperson of ICC, will be the Nodal Officer of SSC (SR), Chennai for the purpose of SHe-BOX portal of Ministry of Women and Child Development.

4. This issues in supersession of all the previous orders issued by this Office in this subject.

R. Mathiarasan

(R.Mathiarasan)
 Deputy Director

Copy to:

1. Under Secretary (Estt & Vigilance), Staff Selection Commission, Block No.12, CGO Complex, Lodhi Road, New Delhi-110 003.
2. General Secretary, Young Women's Christian Association of Madras, No.1076-1087, Poonamallee High Road, E.V.R.Peiriyar Salai, Purasaiwalksm, Chennai 600 084.
3. Smt Rajini L, Young Women's Christian Association of Madras, No.1076-1087, Poonamallee High Road, E.V.R.Peiriyar Salai, Purasaiwalksm, Chennai 600 084-through General Secretary of Young Women's Christian Association of Madras.
4. Shri T.V.L.N.Rao, DEO, Gr.B, SSC (SR) – with a request to upload the order in SSC (SR)'s website under RTI Information (suo motto disclosure).