

भारत सरकार,  
कार्मिक, लोक शिकायत तथा  
पेंशन मंत्रालय,  
कार्मिक एवं प्रशिक्षण विभाग,  
कर्मचारी चयन आयोग,  
ब्लॉक सं12-, केन्द्रीय  
कार्यालय परिसर,  
लोधी रोड, नई दिल्ली-  
110003.

Government of India,  
Ministry of Personnel, Public  
Grievances & Pensions,  
Department of Personnel and  
Training,  
Staff Selection Commission,  
Block No. 12, CGO Complex,  
Lodhi Road, New Delhi -  
110003.

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### **Important Notice**

F.No. HQ-PP001/14/2024-PP (e-10280): The Commission provides the facility of scribe to eligible Persons with Benchmark Disabilities(PwBD)/ Persons with Disabilities (PwD) candidates in its examinations in accordance with guidelines for conducting written examination for person with benchmark disabilities issued vide OM Nos. 34-02/2015-DD-III dated 29.08.2018 and 29-6/2019-DD-III dated 10.08.2022 by Department of Empowerment of Persons with Disabilities (DoEPD), M/o Social Justice & Empowerment.

2. In order to further streamline the facility of provision of scribe to eligible PwBD/ PwD candidates, the Commission has taken the following decisions which would be implemented in the forthcoming examinations of the Commission -

- i. **One Time Registration (OTR) of scribes:** A person shall be allowed to act as a scribe only after completing his/her OTR on the website of the Commission.
- ii. A scribe shall not assist more than one candidate in the same examination.

3. Further, as already stipulated in the Notices of Examination published by the Commission, it is reiterated that a candidate applying for an examination cannot act as a scribe for another candidate in the same examination.

4. Appropriate provisions to give effect to the aforesaid decisions taken by the Commission will be included in the future Notices of Examination published by the Commission. However, in case of those examinations where Notices of Examination have already been published, separate Notices,

wherever applicable, for each such examination will be published on the website of the Commission for information of the candidates. The candidates are, therefore, advised to visit the website of the Commission regularly for updates in this regard.

Under Secretary to the Govt. of India

17.10.2024