

**Schedule of Annual Department Typewriting Test and Stenography Skill Test (100/120 w.p.m) Examination 2021 (in Southern Region) to be held on 13.05.2022 at Chennai**

**Batch I (9.00 A M)**

**Annual Departmental Typewriting Test**

Batches/ Appeared Candidates	Reporting & Document time	Trial Pass age	Typing Test Time 10- Minutes	Answer Sheet colleting time	Packing Time
<b>I / 40</b>	9.00 A.M	9.15	<b>09.20 A.M</b>	09.30 A.M	09.40 AM
	9.15 A.M	9.19	<b>09.30 A.M</b>	09.40 A.M	09.50 AM

**Batch II (10 A M)**

**Annual Departmental Stenographer Skill Test (100 WPM) English**

Batches/ Appeared Candidates	Reporting & Document time	Trial Pass age	Dictation Time 10- Minutes	Reading time 10- Minutes	Transcripti on Time 40- Minutes	Collect Answer Transcripti on Sheets
<b>II / 77</b>	10.00 A.M	10.15	<b>10.20 A.M</b>	<b>10.30 A.M</b>	<b>10.40 A.M</b>	11.20 Noon
	10.15 A.M	10.19	<b>10.30 A.M</b>	<b>10.40 A.M</b>	<b>11.20 Noon</b>	11.30 Noon

**Batch III (11.45 A.M)**

**Annual Departmental Stenographer Skill Test (100 WPM) Hindi**

Batch's/ Appeared Candidates	Reporting & Document time	Trial Pass age	Dictation Time 10- Minutes	Reading time 10- Minutes	Transcrip tion Time 55- Minutes	Collect Answer Transcripti on Sheets
<b>III / 24</b>	11.45 A.M.	12.00	<b>12.05 P.M</b>	<b>12.15 P.M</b>	<b>12.25 P.M</b>	01.20 P.M
	12.00 Noon	12.04	<b>12.15 P.M</b>	<b>12.25 P.M</b>	<b>01.20 P.M</b>	01.30 P.M

**Batch IV ( 2 P.M.)**

**Annual Departmental Stenographer Skill Test (120 WPM) English**

Batch's/ Appeared Candidates	Reporting & Document time	Trial Pass age	Dictation Time 07- Minutes	Reading time 10- Minutes	Transcrip tion Time 35- Minutes	Collect Answer Transcripti on Sheets
<b>IV/57</b>	02.00 P.M.	02.15	<b>02.20 P.M</b>	<b>02.27 P.M</b>	<b>02.37 P.M</b>	03.12 P.M
	02.15 P.M.	02.19	<b>02.27 P.M</b>	<b>02.37 P.M</b>	<b>03.12 P.M</b>	03.22 P.M.

**Batch V (3.30 P.M.)**

**Annual Departmental Stenographer Skill Test (120 WPM) Hindi**

Batch's/ Appeared Candidates	Reporting & Document time	Trial Pass age	Dictation Time 05- Minutes	Reading time 10- Minutes	Transcrip tion Time 35- Minutes	Collect Answer Transcripti on Sheets
<b>V / 25</b>	03.30 P.M	03.45	<b>03.50 P.M</b>	<b>03.55 P.M</b>	<b>04.05 P.M</b>	04.40 P.M
	03.45 P.M	03.49	<b>03.55 P.M</b>	<b>04.05 P.M</b>	<b>04.40 P.M</b>	04.50 P.M

Regional Director (SR)