

**Application for English / Hindi \* Bi-monthly Typewriting Test to be held in  
the month of .....200 at Centre .....**

**(To be filled in candidate's own handwriting)**

**An extra copy of the passport size photograph should be enclosed.**



1. **Name in full (in Block Letters)  
State whether Kumari or Smt.**

2. **Date of Birth (in Christian era)**  (dd/mm/yyyy)

3. **Father's/ Husband's name and address**

4. **Name of the Ministry / Office where  
employed and the station where it is  
located.**

5. **(a) Name of the post held : (Tick (3) the relevant box.)**

**LDC from Group 'D' employees  
Seniority quota**

**LDC from Group 'D' employees  
Examination, 200**

**LDC on compassionate grounds**

**LDC (DR)**

**UDC**

**Assistant (DR)**

**(b) Date from which the post is held .....**

6. **At which of the following places do you wish to appear for the test:**

**Hyderabad / Chennai \***

7. **Medium opted for the Typewriting test:**

**English / Hindi \***

**(\* Strike out whichever is not applicable)**

8. Details of the Staff Selection Commission Typewriting Test at which you appeared last time.

Sl. No.	Date of test	Roll no.	Place where the test was taken	Result (Give the speed, if qualified.)

I hereby declare that the statements made in this application are true to the best of my knowledge and belief.

Place:

Signature

Date:

Name  
(in Block letters)

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**DEPARTMENTAL ENDORSEMENT**

No.....Place .....dated  
.....

Certified that the particulars given above are correct.

Shri / Smt. / Kumari ..... is a temporary /provisionally confirmed /quasi-permanent LDC(DR) /LDC from Group 'D' employees Exam. LDC from Group 'D' employees (seniority quota) /LDC on compassionate grounds /UDC /Assistant (DR) ..... in the Office of /Ministry of ..... which is participating /Not participating in the Central Secretariat Clerical Service and is eligible to take admission to the test is recommended.

Signature :

Name :

Designation :

Ministry /Office :

Place :.....

Stamp/Genl. ....

This endorsement should be signed by an Officer not below the rank of Under Secretary or equivalent.